

## Information & Interest Courses for Carers Course Booking Information & Procedures

**Please tear off and complete the application form below. Completed forms should be emailed, faxed or posted to :**

SIGNPOST - Free Training for Unpaid Carers, The Heatons Centre  
Thornfield Road, Heaton Moor, Stockport, SK4 3LD.

Email: [nic@signpostforcarers.org.uk](mailto:nic@signpostforcarers.org.uk)  
Fax No: 0161 947 4699

- All of our courses are free to unpaid carers.
- Our courses are advertised in our Carelink magazine.
- Places are limited, but we will always try to give priority to carers who have not been on courses before.
- If you would like to attend but are having practical difficulties then please contact us, someone may be able to help.
- Please make sure you let us know if you can't attend, as places are limited.
- If we are over subscribed we may operate a waiting list, or we may offer you an alternative course.
- About 2 weeks before your course we'll send you confirmation, with details about the venue.
- We may have to cancel courses if we don't get enough people to attend.
- We will ask you to complete evaluation feedback forms, as we want to be continually improving our programme.
- Courses are limited to 3 per carer, per quarter, to enable us to keep availability for new carers.

### Course Registration & Application Form

Name ..... Tel no. ....

Please delete

MY DETAILS HAVE NOT CHANGED SINCE I FILLED OUT MY ORIGINAL REGISTRATION FORM / I HAVE ENCLOSED A SIGNPOST REGISTRATION FORM.

**Signature:**

**Date:**

**I would like to book the following courses:-**

Course Title.....	Course Date.....
Course Title.....	Course Date.....
Course Title.....	Course Date.....

**PLEASE NOTE – COURSE PLACES WILL NOT BE CONFIRMED UNTIL NEARER THE DATE OF THE COURSE , USUALLY AROUND 2 WEEKS BEFORE THE COURSE DATE.**

Please return to

**SIGNPOST, The Heatons Centre, Thornfield Road, Heaton Moor, Stockport, SK4 3LD.**

Email [nic@signpostforcarers.org.uk](mailto:nic@signpostforcarers.org.uk) Fax no 0161 947 4699

